Student Responsibilities for SOM Doctor of Medicine
University Approved Classroom Activities (TSCHE, anatomy labs, etc)

We have developed specific policies regarding medical students use of and access to University buildings for educational activities during the current public health emergency. While all in-person contact involves some risk, we have worked with infection control experts to develop the additional protocols set forth in this document to mitigate the risk of any potential exposure. Mitigating the risk of person to person spread requires efforts from the entire healthcare community.

Based on current CDC guidance and internal infection control expertise, the keys to reducing COVID transmission are aggressive symptom monitoring, handwashing and use of face masks to prevent asymptomatic spread of disease. Social distancing wherever possible will also be required. When it is not possible to distance (for example doing a high fidelity simulation and/or procedure), infection control believes these activities remain appropriate with use of facemasks and symptom screening and time limits on the activity (i.e. spending only a few minutes together in a room in a close space).

In order to participate in in-person training activities at this time, students must attest that they have read and agree to the following protocols. This attestation acknowledges the inherent risks of community transmission, as well as our personal and community responsibilities to reduce to the extent possible those risks to patients, ourselves, and each other. The link to this attestation is at the bottom of the document.

**Student Responsibilities**

1. Each day prior to coming to a SOM educational activity in a university building, students will be required to complete Symptom Monitoring Survey via a before leaving their dwelling. Symptom monitoring will include: Cough, Shortness of breath or difficulty breathing, or at least two of the following: Fever, Chills, Repeated shaking with chills, Muscle pain, Headache, Sore throat, or New loss of taste or smell.
2. If the survey demonstrates reportable symptoms, students will be advised to call student health. Students should not return to work on campus until allowed to do so by student health.
3. Students should call Duke Student Health Center at (919) 681-9355, option 2 during operational hours to speak with a triage nurse. After hours, students can call (919) 966-3820 to speak with a nurse 24/7/365 – we contract with UNC Healthlink for that service.

Anyone who has tested positive for COVID-19, or has been referred for testing by Student Health or any other provider, or is awaiting test results must notify their course/clerkship director immediately, and may not come to work or school for any reason until approved by EOHW or Student Health.
Students will also complete the following very short modules/documents:


**HandWashing (click “Launch the course to start”):** [https://www.cdc.gov/handhygiene/training/interactiveEducation/](https://www.cdc.gov/handhygiene/training/interactiveEducation/) (**for questions within the module, answer, hit submit, and then the next arrow**)


**TSCHE-specific Student Responsibilities:** It is imperative that we follow these guidelines to minimize the risk to our own health and those we work with. Failure to follow these guidelines may cause the university to cancel activities in this building.

1. Students may only come to campus for designated educational activities which are required by their course directors. They are not permitted to be in any other Duke building including educational, clinic hospital, research, or library facilities unless they are expressly required to attend activities in those buildings.
2. Enter through the health system at a designated entrance (Duke South, Eye Center, Basement of PG2, DMP, etc.) before entering TSCHE.
3. Students must enter at the south entrance (near Nosh). **THIS IS THE ONLY ENTRANCE ALLOWED for entrance and exit.** There will be a check-in desk with the necessary PPE, tracking and sanitizing stations.
4. Students should arrive early 15-20 minutes prior to class time to ensure time for screening. Please do not arrive earlier than this time.
5. Students must follow the following practices at the **check-in desk** each time they enter the building:
   a. Provide confirmation of having completed daily symptom monitoring.
   b. Universal Handwashing (witnessed) with hand sanitizer.
   c. Universal masking practices for students.
      i. Students must wear a mask once they enter on healthsystem or campus
      ii. All team members entering the building will be required to wear a face mask at all times to reduce the spread of illness. Students must use their face mask the entire time they are in the building. If contaminated with blood or bodily fluids or structural integrity is compromised, students should return to the building’s port of entry to get a new mask.
   d. Badge Check to assure student is currently enrolled and a color-coded sticker for their badge identification, this sticker color will change daily.
6. Code of conduct within the building
   a. Students must go directly to lab sessions or classes and leave immediately after lab session or class has been concluded – enter and exit from the South entrance. You will be logged in and out so your presence is tracked.
   b. The only locations in the building that students may visit are the lab or classroom for their designated educational activity and the restroom closest in proximity to the lab or classroom.
   c. Convening in groups is not permitted.
      i. Students may not congregate in common spaces; outside of simulation or hands on lab experiences and necessary brief interactions such as passing in a hallway or short elevator rides, students must maintain social distancing of 6 feet or greater.
      ii. No more than four individuals can use the elevator at one time. Stairs should be used when possible keeping at least 6 feet between others and not congregating in those areas.
   d. The student lounge is locked and off limits.
   e. Students may not bring visitors, family members, guests, or pets to campus.
   f. Students must wash their hands at regular intervals and prior to exiting the building.
   g. When students begin the educational activity and when they leave any room in which they have been working, they must swab down all areas with 70% ethanol or equivalent solution. These supplies will be available/provided to students.
   h. Learning spaces may be scheduled in shifts by faculty for educational events. It is essential that ample time is left to swab down areas before exiting and vacate the building at or before the designated time in order for the next group of learners to be able to start on time.
   i. Students who wish to speak with a faculty member or the administrative team, should contact them ahead of time by email or phone and not go directly to their office(s) without an appointment.
   j. Students should not eat or drink in the building. Please eat outside or in other designated areas identified by a course director. Bottled drinks, preferably with a metal straw, may be used during longer periods of educational activities. Use precautions when drinking.
   k. Access logs will be maintained by the SOM.
   l. Activities should be scheduled with adequate time between new sessions to allow time for resetting/cleaning/disinfection as indicated.

7. Social Distancing Requirements
   a. If a classroom is used for approved educational activities, students must sit a minimum of 6 feet apart. Hand sanitizer and wipes will be available in each room.
b. Within high fidelity simulation spaces with mannequins, students must wear masks at all times and no more than 6-7 students at a time will be allowed per simulation room. Others may be observing in a classroom.
c. In the clinical skills spaces, every other room/every other bed will be used.
d. Classrooms will be configured to allow people to remain 6 feet apart. Capacity limits have been determined for each room by the SOM. Areas for students will be marked with tape or signage. Please do not reconfigure rooms or add furniture.
e. Classrooms used for educational activities will post the maximum number of individuals allowed in each room, as room size and social distancing allow (i.e. smaller rooms= less people).

Request for Accommodations/Leave of Absence
Students who have concerns about participating in in-person training activities should request formal evaluation for accommodations from the Duke Disability Management. Students may discuss these options and their implications (e.g: insurance, financial aid, transcript notations, etc.) with their Advisory Dean.

Compliance with the instructions outlined above is required for continued access to university buildings; violation may result in the immediate revocation of building access privileges and/or other appropriate disciplinary action.

I attest that I have read this statement and will abide by the SOM policies by completing the following brief survey: (link sent to students)