Reviewing Online Content or Retaking Failed Content

There are several reasons that you may want to review online content that you’ve already completed... you may want to increase your score you may want to refresh yourself on the content, or you may want to find a reference.

**Note:** If the specific course or content is set up to only allow a certain number of attempts, you may not be able to relaunch without the LMS Functional Administrator resetting the number of attempts in the Duke LMS.

In another situation, specific online content records your score as “failed.” In this case, the course is moved from your enrolment or registration list to the complete learning. The LMS considers this course done, even though it wasn’t done successfully.

Regardless, in most cases, you can launch content that you have already completed rather than registering for a new course.

**Finding the Course**

If the course Completion Status has changed from Not Evaluated to either Successful or Unsuccessful, you will find the course and its content in your Learning Transcript.

1. Select the **My Learning** tab.
2. Click the **All Learning Activity** option.
3. Select **My Completed Courses**.

4. The top of the screen represents the search criteria that you will use to find the completed training in the LMS. Notice that the default only displays the training completed in the past six months. You can adjust the dates and delivery type, then click **Search**.
Launching the Content

1. Click the View Learning Assignments link on the right side of the screen for the specific course.
2. Click Launch.

The online content opens in a new window.