

Duke University School of Medicine
Visiting Medical Student Application Checklist
LCME and COCA Medical Schools

All required documentation is required to be uploaded to VSAS. PDF documents preferred.

Application Requirements

How requirement may be fulfilled

Completed VSAS application

completed VSAS application – incomplete applications will not be reviewed or processed

Proof of professional liability

Certificate of Coverage to be provided indicating provided limits and effective dates of coverage. Must be in effect at the time of requested elective.

Academic transcript

OFFICIAL copy of transcript

Curriculum Vitae

Statement of educational goals

Required only if applying for the following electives and/or Sub-internships:

NEUROLOGY: all offered electives
ORTHO 429C-Subinternship in Orthopaedic Surgery;
SURGERY 448C-Subinternship in Otolaryngology, Head and Neck Surgery;
SURGERY 451C-Subinternship in Urologic Surgery

Letter of Recommendation

Must address clinical skills and abilities from an in-patient setting; Required only if applying for the following electives and/or Sub-internships:

NEUROLOGY: all offered electives
ORTHO 429C-Subinternship in Orthopaedic Surgery;
SURGERY 448C-Subinternship in Otolaryngology, Head and Neck Surgery;
SURGERY 451C-Subinternship in Urologic Surgery

**Test results from USMLE – Step 1
or COMLEX – Level 1**

Photocopy of examination results or scores noted on VSAS application– **must be passing scores**

1 passport sized / quality photograph

Plain, light color background/professional setting as will be used for ID badge