Job Description for the Leader, Office of Physician Scientist Development

The leader of the Office of Physician Scientist Development will report to the Vice Dean for Translational Science and will focus on the recruitment, retention and development of physician scientists in the School of Medicine, in all departments, centers, and institutes. The role includes both strategic and operational responsibilities which require significant total professional effort on an on-going basis. A significant component of the position will be to partner with leaders across campus to oversee joint initiatives and collaborations.

This role has a number of important operational responsibilities which include:

- Oversee the SOM Office of Physician Scientist Development (OPSD) that integrates various programs and serves as a centralized resource for trainees, mentors, departments, centers, and institutes for supporting training needs and early faculty transition of physician-scientists
- Collaborate with existing resources and programs to promote streamlining and synchronization
- Oversee the academic home for institute-wide and national physician-scientist development awards housed at Duke, including the Burroughs Wellcome Fund Physician Scientist Institutional Award and NIH R38 awards
- Plan and implement new programs, coordinate existing resources and programs, and evaluate and monitor initiatives aimed at growing and diversifying the pool physician-scientists and promoting the success of their research programs.
- Develop new strategies that create a widely adoptable blueprint for physician-scientist development that minimizes overall training time, reduces trainee debt, provides highly productive research and training time, supports trainees who are underrepresented in medicine, and prepares trainees to launch independent research careers.
- Facilitate the Implementation of standardized programs that promote high quality, structured, and effective training for physician scientist career development, such as a standardized lab-based research training program, a core curriculum for research-focused residents, a centrally housed mentor matching database, and individualized mentoring
- Liaison with departmental leadership and clinical training program leads for cross-departmental and school wide integration of physician-scientist recruitment, development, and retention; including support for integrated research and clinical training pathways
- Work with partner institutional organizations like the Lefkowitz society to recruit and create a community of physician scientist trainees.
- Partner with the Vice Dean for Faculty Development to leverage many of the ongoing programs to support successful career development of junior faculty
- Partners with the Vice Dean of Medical Education to support physician scientist career of medical students and the medical school 3rd year program
- Foster the physician-scientist community through networking opportunities and lead strategic initiatives around physician scientist development across departments, institutes, and centers
- Support diversity and professionalism in physician-scientist training programs at all career levels

This role will have important delegated responsibilities from the Vice Dean for Translational Research to support ongoing efforts to enhance the physician scientist community at Duke.

This leader will help facilitate, with the chairs and directors, strategic planning for physician-scientist development growth areas, cooperation with area research institutions, and development of new initiatives related to physician scientist research and training. In collaboration with other School of
Medicine leadership, this leader will apply an institutional perspective in assessing physician-scientist training needs.

Minimum qualifications: the successful Duke Faculty candidate will be an active physician scientist with an international reputation as a research scholar with a track record of robust extramural funding. Experience in administration, developing and implementing innovative programs, and leading new collaborations is expected. Familiarity with managing large teams and excellent interpersonal skills are also essential, as is the ability to manage conflict situations successfully. The successful candidate must be an effective listener, a skilled communicator and mentor, and an advocate for trainees. Finally, the successful candidate will be a proponent of gender and race diversity in the research workforce, and embrace the advantages of a diverse workforce as an advocate in Duke’s research communities.

To apply, submit an updated CV and a brief letter of interest to paige.smith@duke.edu by October 22, 2020.