Duke Clinical Research Institute

Executive Director

PREPARED BY:

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September 2019
Assignment: 64622-001
DUKE CLINICAL RESEARCH INSTITUTE (DCRI)

The Duke Clinical Research Institute (DCRI) conducts innovative clinical research that improves the care of patients globally. Operating as an independent academic research institution in the United States and internationally, DCRI conducts clinical trials, manages patient registries, and performs landmark outcomes research. Together with its experienced and knowledgeable operations teams, DCRI faculty design and implement innovative clinical research grounded in the realities of patient care. Its faculty include scientists who care for patients and conduct clinical research to further the DCRI’s mission to develop and share knowledge.

DCRI offers services in the areas of advanced biomarkers, biostatistics, cardiovascular imaging, clinical events classification and review, clinical hotline or helpline, data management, discovery genomics, medical communications, project leadership, regulatory services and medical writing, safety surveillance, site management and clinical monitoring, site start-up, clinical monitoring, comparative effectiveness and outcomes studies, education/training, laboratory services, imaging, project management, and site contracts/payments; and outcomes, health outcomes, and quality of life studies.

DCRI evolved from the 1969 formation of the Duke Databank for Cardiovascular Disease (DDCD), a research group within Duke University Medical Center (DUMC). The Databank resulted from then-Chair of Medicine, Eugene A. Stead, Jr., MD, who envisioned a "computerized textbook of medicine," using information gathered by one physician today to help other physicians care for similar patients tomorrow.

**Mission**

To develop and share knowledge that improves the care of patients around the world through innovative clinical research.

**Values**

Integrity | Excellence | Respect | Innovation | Teamwork

**Thoughtful Approach**

As a leading academic research organization, the DCRI offers the benefits of a premier academic medical center and the full-service capabilities of a contract research organization. Its practicing physicians, scientists and operational leadership challenge convention with scientific insight and independent thinking.

**The DCRI Offers:**

- Full integration and close collaborations among faculty and operational leaders
- Fit-for-purpose trial design and operations
- Collaborative approach to academic leadership
- Mature North American site investigator networks that can be leveraged for high-quality enrollment
- Streamlined data collection and adverse event reporting
- Focused, risk-based monitoring and predictive modeling
- Emphasis on study drug compliance and complete follow-up
- Shared endpoint adjudication activities
DUKE UNIVERSITY SCHOOL OF MEDICINE
Established in 1930, Duke University School of Medicine is the youngest of the nation’s top medical schools. Ranked among the best in the nation, the School takes pride in being an inclusive community of outstanding learners, investigators, clinicians, and staff where traditional barriers are low, interdisciplinary collaboration is embraced, and great ideas accelerate translation of fundamental scientific discoveries to improve human health locally and around the globe. Composed of 2,400 faculty physicians and researchers, the Duke University School of Medicine along with the Duke University School of Nursing and Duke University Health System create Duke Health.

Duke School of Medicine’s 24 academic departments are listed below. Eight are considered basic science departments, and 16 are clinical departments that provide patient care.

**Basic Science Departments**
- Biochemistry
- Biostatistics and Bioinformatics
- Cell Biology
- Immunology
- Molecular Genetics and Microbiology
- Neurobiology
- Pharmacology and Cancer Biology
- Population Health Sciences

**Clinical Science Departments**
- Anesthesiology
- Community and Family Medicine
- Dermatology
- Head and Neck Surgery & Communication Sciences
- Medicine
- Neurology
- Neurosurgery
- Obstetrics and Gynecology
In addition, the Duke’s School of Medicine Centers, Institutes, & Initiatives include:

- Brain Imaging and Analysis Center (BIAC)
- Center for Genomic & Computational Biology (GCB)
- Center for Human Disease Modeling
- Center for the Study of Aging and Human Development
- Duke Clinical Research Institute (DCRI)
- Duke Cancer Institute (DCI)
- Duke Global Health Institute (DGHI)
- Duke Human Vaccine Institute (DHVI)
- Duke Institute for Brain Sciences (DIBS)
- Duke Molecular Physiology Institute (DMPI)
- MEDx
- Regeneration Next
- Trent Center for Bioethics, Humanities and History of Medicine

DUKE UNIVERSITY HEALTH SYSTEM

Duke Health, a wholly owned subsidiary of Duke University, comprises Duke University Hospital, Duke Regional Hospital, and Duke Raleigh Hospital. It also includes Duke Primary Care, Duke Home Health Care and Hospice, and the Patient Revenue Management Organization. Graduate Medical Education is also managed through DUHS.

The Schools of Medicine (SOM) and Nursing (SON) are two schools within Duke University and are comprised of departments, centers, and institutes which house research activities from bench to bedside in a plethora of thematic and disease-based areas. In addition, both schools have a variety of undergraduate, graduate, and postdoctoral medical and nursing education programs.

Duke University Health System (DUHS) is a world-class hospital and health care network supported by outstanding and renowned clinical faculty, nurses and care teams. Duke’s services span the full continuum of care, from primary care to medical and surgical specialties and subspecialties, all dedicated to putting patients first. Duke University Health System includes three hospitals - Duke University Hospital on the Duke University Medical Center campus, Duke Regional Hospital and Duke Raleigh Hospital.

*Duke University Hospital*—Duke University Hospital is both a research hospital where medical advances are created and put into use, and a teaching hospital for students of medicine, nursing and related health sciences. Duke University Hospital has 957 inpatient beds and offers comprehensive diagnostic and therapeutic facilities,
including a regional emergency/trauma center; a major surgery suite containing 51 operating rooms; an endosurgery center; an Ambulatory Surgery Center with nine operating rooms and an extensive diagnostic and interventional radiology area. In fiscal year 2018, Duke University Hospital admitted 42,916 patients and had 1,085,740 outpatient visits in fiscal year 2017.

**Duke Regional Hospital**—Duke Regional Hospital has served Durham, Orange, Person, Granville and Alamance counties and the surrounding communities for more than 40 years. Duke Regional Hospital has 369 inpatient beds and offers a comprehensive range of medical, surgical and diagnostic services, including orthopedics, weight-loss surgery, women’s services, and heart and vascular services, and also offers care at the Duke Rehabilitation Institute and Davis Ambulatory Surgical Center. In fiscal year 2018, Duke Regional Hospital admitted 16,299 patients and had 165,953 outpatient visits for fiscal year 2017.

**Duke Raleigh Hospital**—Duke Raleigh Hospital offers the latest in care and technology in a patient-friendly setting. It has been an important part of Duke Health since 1998 and has served Wake County for more than 35 years. The hospital provides 186 inpatient beds and a comprehensive array of services including the Duke Raleigh Cancer Center, Duke Raleigh Orthopaedic and Spine Center, cardiovascular services, neurosciences including the Duke Raleigh Skull Base and Cerebrovascular Center, advanced digestive care, disease management and prevention, wound healing, outpatient imaging, intensive and progressive care, pain clinic, same-day surgery, emergency department and community outreach and education programs. In fiscal year 2018, Duke Raleigh Hospital admitted 9,484 patients and had 230,957 outpatient visits in fiscal year 2017.

**Outpatient Services**—In addition to its hospitals, Duke Health has an extensive, geographically dispersed network of outpatient facilities that include primary care offices, urgent care centers, multi-specialty clinics and outpatient surgery centers. This network enables the same world-renowned Duke Health care teams to provide consultative services, perform medical procedures or conduct diagnostic tests without an overnight hospital stay. **Duke Primary Care** is the largest primary care network in the greater Triangle area with family medicine and internal medicine providers, and pediatricians in nearly 30 locations throughout the region. Duke Primary Care physicians have consulting associate faculty appointments with Duke in their respective academic departments. **Duke Connected Care**, a community-based, physician-led network, includes a group of doctors, hospitals and other healthcare providers who work together to deliver high-quality care to Medicare Fee-for-Service patients in Durham and its surrounding areas.

**Private Diagnostic Clinic, PLLC (PDC)** is the physician practice of Duke Health which operates as a for-profit Professional Limited Liability Company (PLLC), and is a separate legal entity from Duke University. Physicians conduct their clinical services through the PDC, and hold a faculty appointment in a clinical department within the SOM. The PDC is governed by a Board of Managers which is comprised of clinical department chairs and at-large members from each clinical department and community practices. The PDC operates more than 120 primary and specialty care clinics throughout North Carolina.

**Duke Health and Wellness**—Duke Health & Wellness includes medically based weight loss at the Duke Diet & Fitness Center; medically based fitness, wellness and rehabilitation programs at the Duke Health & Fitness Center; and Duke Integrative Medicine, blending advanced medical practice and research with proven complementary therapies.
Duke HomeCare and Hospice--Duke HomeCare & Hospice offers hospice, home health and infusion services. Hospice care is offered to terminally ill patients in their home, skilled-nursing facilities, assisted-living facilities, and at our two inpatient facilities located in Hillsborough and Durham, North Carolina. Home health services are available to patients who are homebound and in need of nursing services, physical therapy, speech therapy, or occupational therapy. Infusion services are provided at home or at work for individuals who need intravenous therapy.

For more information, please see: https://dcrid.org and https://www.dukehealth.org
The Duke Clinical Research Institute (DCRI) is seeking a physician and/or scientific leader as its Executive Director and who will provide visionary and strategic direction, support and strengthen the Institute’s research and teaching agendas, and continue to raise the national and international profile of the DCRI. Reporting to the Dean of the School of Medicine, the Executive Director will provide leadership and inspiration for the Institute’s faculty comprised of scientists and practicing physicians and will work closely with industry, collaborators and partners to meet the mission of sharing knowledge that improves the care of patients around the world. In addition, he/she must be an excellent manager of people and resources, with a commitment to Duke’s culture of diversity and the multidisciplinary, collaborative culture of the Institute. This is an exciting time in the history of the DCRI for an entrepreneurial leader to reshape the agenda for the Institute in a time of increasing competition and a changing landscape for clinical trials.

**KEY RELATIONSHIPS**

**Reports to**

Mary E. Klotman, MD  
R. J. Reynolds Professor of Medicine  
Dean, Duke University School of Medicine

**Direct reports**

DCRI Faculty Associate Director  
Chief Financial Officer  
Head, Research Operations  
Head, Human Resources  
Head, Strategic Communications  
Head, Quality Assurance

**Other key relationships**

Duke University School of Medicine leaders  
Duke University Health System leaders  
Private Diagnostic Clinic, PLLC leaders  
Department Chairs  
Partners and collaborators  
Industry leaders

**KEY RESPONSIBILITIES**

- Provide the overall strategic direction for the Institute and promote the vision and the function of the DCRI to the broader Duke community as well as nationally and internationally.

- Effectively partner with the Dean of the School of Medicine to promote the aligned strategic vision.

- Oversee clinical research programs to ensure continuance of a broad spectrum of clinical research programs, clinical trials, clinical and pre-clinical education, shared data and repositories.
Engage and convene a variety of partners and collaborators to remove barriers that impede seamless research collaboration.

Usher in a new era of offerings that will define the future of clinical research, such as pragmatic clinical trial approaches, real-world data for evidence development, and virtual trials.

Engage and convene partners and collaborators to advance new therapies and design solutions that ensure seamless research collaboration.

Foster and strengthen relationships with industry to ensure DCRI remains the “go-to” place for research and multi-site clinical trials.

Mentor and develop the team of scientists, statisticians, physicians and staff to ensure the team is optimized against the work demands.

Ensure the Institute attracts sufficient funding to ensure its future viability and provide administrative, budgetary, and financial management of the Institute.

**DESIRED OUTCOMES (12-24 MONTHS)**

- Formulate, articulate, syndicate and implement an evolved and forward-looking strategy for the DCRI, leveraging work conducted in partnership with McKinsey, to ensure the ongoing success of the Institute.

- Optimize the organizational structure of the DCRI to meet the needs of the organization going forward.

- Continue to develop a strong working relationship with the School of Medicine that is grounded in transparency and alignment of mutual goals.

**DESIRED OUTCOMES (LONG-TERM)**

Ensure a sustainable institute that (1) leads commercial and government sponsors with cutting-edge research, (2) contributes to translating and accelerating clinical research into patient care, and (3) contributes to achieving the strategic imperatives of the School of Medicine and Duke Health.
IDEAL EXPERIENCE

Physician or Scientist leader (MD, MD/PhD or PhD)
A recognized leader at the level of Professor or equivalent.

Previous successful leadership role within academic medicine or industry (if combined with at least 5 years in a prior faculty position or leadership role in academia).

Specialization in cardiovascular medicine is not required.

Track record of leading clinical trials successfully throughout the entire life cycle
Large scale, multi-site clinical trial leadership is strongly preferred as is experience with NIH or government sponsored network and multi-site trials.

Deep understanding of academic medicine
Broad understanding of complex issues facing health care and how to develop strategies to ensure effective infrastructure and progressive management desired.

CRITICAL LEADERSHIP CAPABILITIES

Leading People
The successful candidate will be an inspirational leader who engages and empowers individuals and teams, and promotes a culture of mutual respect, accountability and results. The executive director will have experience leading transparently, fairly, collectively and responsively. He/she inspires followership by:

- Communicating long-term direction and collaborating with the team on how to reach it.
- Delegating strategic objectives to the whole team with clear and explicit intent;
- Setting up forums or practices to reinforce independent and open communication among the team members; and by
- Holding individuals accountable for their commitments, providing clarity and outlining in advance ramifications of not meeting expectations.

Strategic Thinking
With the Institute positioning itself for continued success in a competitive and evolving healthcare landscape, the executive director will lead the development and execution of strategic initiatives to guide the institute along a pathway of success. The ideal candidate will have a track record of:

- Success building partnerships and collaborations that leverage the unique assets inherent in an academic organization to meet the needs of both the government funding agencies and industry;
- Rapid execution of initiatives with the ability to quickly respond to changes in the external environment or internal demands; and of
Integrating and facilitating career advancing research for junior faculty and research and educational opportunities for students and fellows into new program development activities.

**Commitment to Academic Excellence**

The ideal candidate will possess a personal track record of unique and innovative contributions in a health-related research. He/she will have a track record of:

- Developing an area of inquiry or programmatic activities that has consistently received extramural funding for research and programmatic activities and been the subject of scientific publications;
- Enhancing and developing diversity and inclusion in programs/institutions and organizations; and of
- Success in comparable academic and administrative units as he/she will face at Duke.

**OTHER PERSONAL CHARACTERISTICS**

The successful candidate will:

- Possess proven ability to conceptualize, develop and implement large complex projects
- Provide dynamic leadership and creative solutions to challenges
- Be transparent and collaborative
- Retain and mentor a strong management team
- Develop trust, credibility and support of faculty and other leaders at Duke.
- Have an ongoing commitment to strive for novel ways to improve and advance the mission of the DCRI
FOR YOUR CONVENIENCE: CONTACT INFORMATION “TEAR OFF” SHEET

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