Reviewing Online Training Content That You Have Already Completed

Or...
Retaking Online Training that You Failed

There are several reasons that you may want to review online content that you’ve already completed... you may want to increase your score you may want to refresh yourself on the content, or you may want to find a reference.

**Note:** If the specific course or content is set up to only allow a certain number of attempts, you may not be able to relaunch without the LMS Functional Administrator resetting the number of attempts in the Duke LMS.

In another situation, specific online content records your score as “failed.” In this case, the course is moved from your enrollment or registration list to the complete learning. The LMS considers this course done, even though it wasn’t done successfully.

Regardless, in most cases, you can launch content that you have already completed.

**Finding the Course**
If the course Completion Status has changed from Not Evaluated to either Successful or Unsuccessful, you will find the course and it’s content in your Learning Transcript. From your home page, click the **View Comleted Learning** link.

**Launching the Content**
Once you have found the course, place your cursor over the **Actions** link for that course.

Click the **View Learning Assignment** link. The Launch button is now available. Click **Launch**.
The online content opens in a new window.