

Travel Grant RFP for Visits to Duke-NUS Medical School

Request for Proposals for 2025 Travel Grant

The Duke-NUS Medical School Singapore (Duke-NUS) is pleased to announce a call for applications from Duke University faculty members interested in visiting the school to engage with Duke-NUS faculty, with the primary goal of exploring potential collaborative research projects. While at Duke-NUS, the visitor will be expected to present a research seminar.

Interested faculty should submit, by **2 May 2025**, an NIH-style biosketch and a 1–2-page letter describing how the research program would benefit from such a visit and fits with ongoing research initiatives at Duke-NUS. These initiatives are in the areas of Cancer and Stem Cell Biology, Neuroscience and Behavioural Disorders, Cardiovascular and Metabolic Disorders, Emerging Infectious Diseases, and Health Services and Systems Research (<https://www.duke-nus.edu.sg/research>) as well as Clinical Sciences via Academic Clinical Programs (<https://www.singhealthdukenus.com.sg/>) established with SingHealth.

Visits must take place before **31 May 2026**. Letters should indicate the proposed date(s) for the visit. The name, department, and e-mail address of the Singapore host in Duke-NUS or SingHealth **must** also be indicated in the letter. Applications will be reviewed by a joint Duke/Duke-NUS committee and selections made by **20 May 2025**. Priority will be given to Duke University faculty members who are making their first visit to Duke-NUS. We anticipate making up to 10 awards.

Financial support provided for the visit will include the following:

1. Round-trip Premium Economy (or equivalent) class airfare from Durham to Singapore* (subject to cost share arrangements between Duke and Duke-NUS). Bookings will be made through the Office for Duke-NUS Affairs in Durham at least 6 weeks prior to the desired travel dates.
2. A maximum of 5 nights of accommodation in Singapore.* The booking of accommodation to adhere to Duke-NUS policy. The visitor must be available for meetings with faculty and other interested individuals for at least 3 days during the visit. Typically, visitors would arrive in Singapore on Sunday evening, engage in meetings between Monday to Friday, and depart on Friday evening.
3. A per diem of S\$100/day to cover costs associated with food and local travel for the days engaged in professional activities in Singapore.*
4. An honorarium of S\$400 will be provided to the visitor for giving a seminar organized or co-organized by Duke-NUS Research Affairs Department (RAD).*
5. Transportation to and from airports on both sides:
 - a. Airport transfers to and from Durham and Raleigh-Durham (RDU) International Airport via taxi or shuttle service (up to a cap of US \$80 each way). Documentation (e.g. receipts) for the airport transfers must be submitted to the Office of Duke-NUS Affairs in Durham for verification.
 - b. Airport Transfers to and from hotel and Changi Airport in Singapore which will be arranged by Duke-NUS.*
6. Singapore withholding tax for non-residents.

** Expenses covered by Duke-NUS will have to adhere to Duke-NUS prevailing policies*

Once the travel dates are finalized, Prof Patrick Tan's office in Singapore will make arrangements for the hotel and ground transportation, and begin planning the itinerary for the visit.

Please submit applications via [this online form](#) by **2 May 2025**. Questions may be sent to Evan Dorner at evan.dorner@duke.edu.