**EXHIBIT A**

**RESEARCH WORK PLAN**

1. **PROJECT SCHEDULE AND RESPONSIBILITY MATRIX**

*(This section provides the timetable; specifically the milestones, update reports and their corresponding timelines. This may be tabulated in the table below for easy reference.)*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Milestones** | **Yr1 Q1** | **Yr1 Q2** | **Yr1 Q3** | **Yr1 Q4** | **Yr2 Q1** | **Yr2 Q2** |
| Objective/Milestone 1 |  |  |  |  |  |  |
| Objective/Milestone 2 |  |  |  |  |  |  |
| Objective/Milestone 3 |  |  |  |  |  |  |
| Progress/Interim Report |  |  |  |  |  |  |
| Final Report |  |  |  |  |  |  |

***OR***

|  |  |  |
| --- | --- | --- |
| **Milestones** | **Party(ies) Responsible** | **Target Completion Date** |
| Objective/Milestone 1 |  |  |
| Objective/Milestone 2 |  |  |
| Objective/Milestone 3 |  |  |
| Progress/Interim Report |  |  |
| Final Report |  |  |

1. **DELIVERABLES**

*(This section is to clearly state the technical and tangible deliverables expected from each party. It should include reporting requirements but NOT publications. Intention to publish can be an objective. Tasks and contributions are not deliverables.)*

* 1. **Duke-NUS’ deliverables from this Project are:**
  2. **The DUKE’S deliverables from this Project are:**
  3. **The deliverables which the Parties shall jointly deliver under this Project are:**

1. **BACKGROUND IP**

*(List any patents, patent applications or existing publications relevant to the proposed project; state “NIL” if none.)*

* 1. **Duke-NUS’ Background IP**
  2. **DUKE’s Background IP**

**4. PROJECT BUDGET AND CONTRIBUTIONS TO THE PROJECT**

**4.1 Contribution by DUKE**

**To Project:**

1. In-Kind Contribution

DUKE shall contribute in-kind, *[insert description of all in-kind contribution, i.e. % time of manpower (indicate type of manpower, i.e. Co-PI, engineers etc.), equipment, consumable etc.]* in the total amount of <insert SGD amount> to the Project.

**4.2 Contribution by Duke-NUS**

**To Project:**

1. In-Kind Contribution

DUKE-NUS shall contribute in-kind, [i*nsert description of all in-kind contribution, i.e. % time of manpower (indicate type of manpower, i.e. Co-PI, engineers etc.), equipment, consumable etc.]* in the total amount of <insert SGD amount> to the Project.

**PRINCIPAL INVESTIGATOR and CO-PRINCIPAL INVESTIGATOR**

**DUKE-NUS’ Principal Investigator**

|  |  |
| --- | --- |
| Name: |  |
| Primary Appointment: |  |
| Secondary Appointment: |  |
| Address: |  |
| E-mail: |  |
| Office Tel. No.: |  |

**DUKE’s Principal Investigator**

|  |  |
| --- | --- |
| Name: |  |
| Primary Appointment: |  |
| Secondary Appointment: |  |
| Address: |  |
| E-mail: |  |
| Office Tel. No.: |  |
| ***Duke IRB#*** |  |