UPGG Pre-Defense Checklist

TO BE COMPLETED BY STUDENT AND SIGNED BY COMMITTEE CHAIR AND ADVISOR
PLEASE RETURN TO Amanda Shipp in ROOM 1262 MSRB3 amanda.shipp@duke.edu

Student Name: ___________________________________________________________

Date of committee agreeing to defend: ______________________________________

Thesis Title: ____________________________________________________________

Date of Scheduled Defense: _______________________________________________

Thesis Committee Chair: _________________________________________________

Members: __________________________________________________________________

UPGG Course Requirements: 24 Graded Credits Required

UPGEN 700 (1 Unit): Year 1 Spring Date Completed: ____________

UPGEN 701 (2 Units): Year 1 Fall & Spring: Date Completed: ____________

UPGEN 702 (3 Units): Year 2 Fall Date Completed: ____________

UPGEN 716 (1 Unit): Fall & Spring Date Completed: ____________

UPGEN 750 (1 Unit): Fall & Spring Date Completed: ____________

UPGEN 778 (4 Units): Year 1 & 2 Fall Date Completed: ____________

List other courses taken to complete the (24) credit requirement.
List units and completion date for each course.

__________________________________________________________________________

Date Preliminary Exam Passed ____________________________________________

RCR Credits /Date Completed: ____________________________________________

*For students without a published first author paper, UPGG requires the following to proceed to defense:

1) A first author manuscript must be submitted to a journal.

2) The thesis committee must agree that the submitted manuscript is a publishable piece of work and student can proceed to defend. (committee chair signature required below)

3) The program DGS must talk with the thesis advisor regarding timeline to graduation, plans to involve the student in the response to reviewers, and plans to ensure (as much as is possible) eventual first authorship even if extensive revisions are requested.

Signature of DGS ________________________________________________________

Signature of Committee Chair _____________________________________________

List 1st Author Primary Research Articles and Accepted Papers.

Signature of Chair: ______________________________________________________

Signature of Advisor:

**Signature of chair & advisor signifies that all members of the committee agree for the student to proceed to defense

Committee Comments: