Associate Dean for Clinical Research Initiatives

Primary Role:
This position reports to the Vice Dean for Clinical and Translational Research and will provide strategic vision and oversight of clinical research initiatives at Duke University School of Medicine (SOM). This includes oversight of the Clinical Research Units (CRUs) and the development of broad-based research initiatives and other activities to support SOM’s growing clinical research enterprise. Responsibilities include but are not limited to: 1) oversight of clinical participation and integration of research across CRUs; 2) oversight of clinical research recruitment and enrollment efforts; 3) integration of research and health data and technology initiatives for clinical research; and 4) development and oversight of strategic SOM research programs including early phase clinical research and other initiatives. They will work closely with the Associate Dean for Clinical Research, Associate Dean for Regulatory Affairs and Quality, Associate Dean for Translational Research, and Assistant Dean for Clinical Research Initiatives to develop and sustain a seamless, efficient clinical research environment for investigators and research staff. In addition, they will work closely with the Vice Dean for Basic Science, Vice Dean for Scientific Integrity, and Vice Dean for Data Science to ensure alignment with programs.

Essential Tasks and Responsibilities:
• Provide leadership, vision and direction within the SOM Clinical Research enterprise in support of the above goals
• Work closely with the Vice Dean for Clinical and Translational Research and Clinical Research leadership team as noted above and other officials in the Dean’s office in all strategic planning initiatives concerning the support and direction of clinical research and to ensure compliance across all aspects of human participant research
• Develop and oversee initiatives that accelerate or streamline, high-quality clinical research through central [i.e. Duke Office of Clinical Research, Duke Early Phase Research Unit (DEPRU), Office of Regulatory Affairs and Quality] and local operational units (CRUs) including
  o Start-up activities
  o Research conduct and closeout activities
  o Recruitment, enrollment and retention
  o Direct to patient engagements during and after research participation (e.g. return of results, participant facing website to engage with research)
• Partner with the Vice Dean for Data Science and the Chief Research Technology Strategist to address the needs of the investigator community including accessing Electronic Health Record data for research, leveraging digital strategies for research and integrating, whenever possible, data sources for the more rapid translation of research findings into clinical care
• Develop and lead plans to enhance early phase research that leverages the resources across Duke, particularly the Good Manufacturing Practice facilities, and first-in-human research including, but not limited to, the DEPRU
• Serve on internal and external committees as appropriate
• Liaise and communicate with various stakeholders across Duke’s Human Research Protection Program (HRPP) such as the Institutional Review Board, Duke University Health System Compliance, Office of Audit, Risk, and Compliance, and Duke Health Technology Solutions
• Assume responsibility for administrative reports as assigned

Education/training Required: Advanced degree required (MD, PhD, JD, PharmD)

Experience Required:
Minimum of 8 years’ direct experience and leadership in the following areas
Clinical research implementation & management for federally and industry-sponsored research
Effective oversight of regulatory and ethical aspects of research
Effective personnel, budgetary and resource management skills

Special Competencies/ credentials:
Strong organizational and interpersonal skills with demonstrated supervisory and communication skills
Ability to work with faculty and institutional administration in a collaborative manner across SOM, Centers, and Institutes